



ADDENDUM TO CURRENT SCHOOL BEHAVIOUR POLICY FOR

29 JUNE – 17 JULY 2020

YSGOL GYFUN PENWEDDIG – Covid19 Code of Conduct and Expectations

Introduction

Schools will reopen on the 29th of June, and in line with Welsh Government and Public Health Wales advice, we have reviewed our behaviour policy to accommodate the needs of all pupils.

All schools have to adhere to strict guidance set out by the Welsh Government and also Health and Safety guidance from Ceredigion LA.

In line with the requirements of the Equality act, reasonable adjustments will be made to ensure that our learners have access to an inclusive education within a safe learning environment.

The Equality Act 2010 outlines the three aims of the general duty to have due regard for Equality, across all organisations:

- Eliminate discrimination, harassment, victimisation and other conduct that is prohibited by the Equality Act 2010.
- Advance equality of opportunity between people who share a protected characteristic and people who do not share it.
- Foster good relations across all protected characteristics – between people who share a protected characteristic and people who do not share it.

Specifically, due regard is to be given within organisational life in order to:

1. Remove or minimise disadvantages
2. Take reasonable steps to meet different needs
3. Encourage participation when it is disproportionately low.

As pupils return to school we need to ensure that all pupils are treated fairly and equally. Schools will need to make reasonable adjustments to accommodate the individual needs of pupils, ensuring a supportive gradual reintegration into an unfamiliar learning environment.

As a school

- We recognise that returning after such a long time at home presents a unique and challenging set of circumstances.
- We accept that students will take time to settle and establish themselves in a routine and that it will feel strange for them to be back in school at the University.
- Some students may feel anxious or nervous about their return to school and therefore extra pastoral care and support will be available.
- It is our responsibility as a school to ensure the safety of all members of our community therefore, the following code of conduct will be implemented.

By sending your child to school we assume that you agree to the return to school code of conduct and expectations following Covid 19

YSGOL GYFUN PENWEDDIG CODE OF CONDUCT AND EXPECTATIONS FOLLOWING COVID 19

In line with Welsh Government and Public Health Wales advice, all pupils will be expected to follow the guidelines and expectations below. All parents and guardians are expected to read and sign this document prior to pupils returning to school.

For pupils attending school

- Pupils will allow for their temperature to be taken upon arrival. Failure to partake in this will result in pupils not being allowed to enter.
- Pupils will be sent home if their temperature is above 37.5°C
- All members of Ysgol Gyfun Penweddig's community will adhere to the 2 metre social distancing guidelines **at all times**.
- Staff and pupils will take every precaution to reduce the risk of virus transmission by regularly washing hands, applying hand sanitiser, keeping work areas clean and making use of the cleaning materials provided.
- All member of Ysgol Gyfun Penweddig's community will wash hands regularly with soap and hot water for at least 20 seconds or sanitiser if running water not available:
 - when arriving on site
 - before and after break
 - before lunch
 - before returning to the classroom
 - after using the toilet
- 'Catch it, Bin it, Kill it' after coughing or sneezing – coughing/sneezing into elbow when tissue not available. Dispose tissues into a bin and wash hands immediately
- It is crucial that pupils come to school fully equipped and ready to learn. Pupils will need to bring the follow items to school :
 - A packed lunch (including an ice pack)
 - Their own large water bottle clearly labelled with their name
 - A pencil case
 - Notepaper
 - Laptop/Tablet/Phone fully charged
 - Sun cream
 - Sun hat

- Coat in the bag

It is no longer practical to borrow equipment from friends and the school will not be able to provide equipment.

- Pupils must stay within the class 'bubble' that they have been assigned and **must not** interact with pupils from another 'bubble.'
- There will be staggered break and lunchtimes and pupils must follow the timetable rigidly and **only socialise with pupils from their class 'bubble.'**
- If a pupil feels unwell, they must inform a member of staff **immediately.**
- Any pupils displaying symptoms of the virus will be isolated in the "isolation rooms" and parents will be contacted to collect them as soon as possible.
- Any member of staff displaying symptoms of the virus will be asked to leave the site and follow guidelines regarding self-isolation.

Behaviour that wilfully undermines the safety measures that the school has put in place or risks the safety of pupils or staff will not be tolerated and they will be treated as high level behavioural incidents. Parents will be contacted.

Pupils will be expected to continue to follow the schools Behaviour Policy. In addition to this, given the above guidance set out by the Welsh Government and the Public Health Wales, pupils **should not**:

- Make a conscious effort to be within 2m of another person, follow a member of staff or another young person closely, make physical contact with another young person (touch, push, shake hands, hug etc.), showing things on mobile phone
- Deliberately ignore the social distancing measures put in place by the school
- Share resources/paraphernalia
- Deliberately sneeze / cough / spit or pretend to sneeze / cough / spit on another pupil or member of staff
- Behave or use language that is intended to cause alarm or distress to pupils/staff about the current situation.
- Ignore basic hygiene guidance and refuse to wash hands on entry, exit and regularly during the day

- Share mobile phones or any other personal items whilst on the school site
- Leave the school site at any time (including break time) on their own, or as part of a group, for any reason.
- Walking away from a member of staff
- Use of threatening, aggressive language or behaviours towards staff / pupils.

Uniform

For reasons of hygiene we have temporarily relaxed the school rules on uniform.

We ask our pupils who are returning to school for the last weeks of the summer term to wear smart and practical clothes, as follows:

- School polo shirt **or** school jumper **or** school rugby shirt **or** school PE top (the school's logo must be on the item of clothing)
- Smart and practical trousers **or** skirt **or** shorts
- Practical shoes – trainers are allowed but **no** flip-flops, sandals, high heel (pupils' feet must be covered)
- Sixth Form uniform - a Sixth Form jumper or a white shirt
- Smart and practical trousers **or** skirt **or** shorts
- Practical shoes – trainers are allowed but **no** flip-flops, sandals, high heel (pupils' feet must be covered)
- Clothes should be washed after every school day.
- Students may wear masks or appropriate face coverings if they wish. However, the school will not be able to provide masks or face coverings.
- **Jewellery should not be worn.** Remove all jewellery including necklaces and rings and no nail varnish or false nails.

Mobile Phones

The rules on mobile phones have changed whilst attending school on the University site. Permission will be granted for phones to be used **ONLY** for

- educational reasons
- access work on Show My Homework during lessons.

Phones should not be seen or heard on corridors or during break and lunchtimes.

All sound of phones must be switched off during lessons.

Pupils should not make any phone calls or text others whilst at school.

Taking photographs or the filming of pupils and teachers **is prohibited**.

This kind of behaviour **will not be tolerated and they will be treated as high level behavioural incident. Parents will be contacted.**

Entering and Leaving the School Site

- Pupils will be given instructions about which entrances they may or may not use.
- Pupils will need to follow the one-way system put in place and use the correct entrances and exits **at all times**.
- Pupils must leave the school site as quickly as possible and will not be permitted to wait for friends.

Toilets

- Pupils must only use the toilets that have been assigned to their 'class'.
- Only one pupil at a time will be able to enter the toilet block.
- Pupils must wash their hands after using the toilet

There will be a need for strong communication between parents/guardians and the school. If a pupil does not adhere to the expectations above, parents will be contacted to discuss the processes and their importance with the pupil.

Every effort to ensure reasonable adjustments will be made to support the individuals' learning needs, (for example adapting the learning environment, reviewing the level of support, reviewing activities). However, continued intentional failure to adhere to the above expectations may result, in the most extreme circumstance, **to a fixed term exclusion**.

June 2020.

